

APPLICATION TO REQUEST A REFUND

ELIGIBILITY

Use this form to request a refund of a VCAT fee

You are entitled to a refund in full or in part under certain circumstances, such as when:

- you have paid your fee more than once
- your fee has been paid at a higher fee payer category.

APPLICATION DETAILS

1. Provide your details below

First name Last name

Business name

VCAT Reference Number (if known)

Contact number

Email

Address

Suburb State Postcode

2. Select the VCAT fee you want refunded:

- | | | |
|--|---|--|
| <input type="checkbox"/> Application fee | <input type="checkbox"/> Hearing fee | <input type="checkbox"/> Issue of summons to witness |
| <input type="checkbox"/> Inspection of proceeding file | <input type="checkbox"/> Inspection of register | <input type="checkbox"/> Photocopying fee |
| <input type="checkbox"/> Principal Registrar Certificate | <input type="checkbox"/> Warrant of possession | <input type="checkbox"/> Video conferencing charges |

3. Provide details of your payment

Date paid (dd/mm/yyyy) Amount paid \$

Amount of requested refund \$

Tell us why you want a refund:

CERTIFICATION

4. By submitting this form to VCAT, you understand and acknowledge that:

- to the best of your knowledge, all information provided in this application is true and correct
- it is an offence under section 136 of the *Victorian Civil and Administrative Tribunal Act 1998* to provide false or misleading information to VCAT.

SUBMITTING THIS DECLARATION

You can submit this application form to VCAT either by email, by post or in person.

By email

Email your completed form to the area in VCAT that is dealing with your case.

Building and Construction

Email: civil@vcat.vic.gov.au

Mental Health

Email: humanrights@vcat.vic.gov.au

Co-owned Land and Goods

Email: civil@vcat.vic.gov.au

Owners Corporations

Email: civil@vcat.vic.gov.au

Disability Act

Email: humanrights@vcat.vic.gov.au

Planning and Environment

Email: admin@vcat.vic.gov.au

Equal Opportunity

Email: humanrights@vcat.vic.gov.au

Powers of Attorney

Email: humanrights@vcat.vic.gov.au

Goods and Services

Email: civil@vcat.vic.gov.au

Renting a Home

Email: renting@vcat.vic.gov.au

Guardianship and Administration

Email: humanrights@vcat.vic.gov.au

Retail and Commercial Leases

Email: civil@vcat.vic.gov.au

Health and Privacy

Email: humanrights@vcat.vic.gov.au

Review and Regulation

Email: admin@vcat.vic.gov.au

Land Valuation

Email: admin@vcat.vic.gov.au

Unreasonable Flow of Water Between Properties

Email: civil@vcat.vic.gov.au

Legal Practice

Email: admin@vcat.vic.gov.au

By post

Send this form to:

Victorian Civil and Administrative Tribunal
GPO Box 5408
Melbourne VIC 3001

In person

Deliver this form to:

Victorian Civil and Administrative Tribunal
55 King Street
Melbourne VIC 3000