

Form of order to be used where the witness is required to attend and give evidence
(No documents to be produced)

**IN THE VICTORIAN CIVIL AND
ADMINISTRATIVE TRIBUNAL
DOMESTIC BUILDING LIST**

VCAT Ref: D200/2009

Applicant: Bob the Builder

Respondent: Jeremy Johns

Where held: Melbourne

Before: [insert name of judicial member]

Hearing Type: In Chambers

Date of Order: [insert date of order]

ORDERS

1. Pursuant to section 57(2) of the *Service and Execution of Process Act 1992 (Cth)*, leave is given to serve the attached summons to appear and Form 5 – Notice to Witness, out of the State of Victoria and in the [insert State in which summons is to be served] on the condition that the summons to appear not be served after [insert date by which time service must be effected].
2. The summons to appear is to be served personally on [insert name and address of the witness] to attend and give evidence at the Victorian Civil and Administrative Tribunal at [insert address of Tribunal] at _____ am/pm on [insert date of hearing].

[Insert name of judicial member]
PRESIDENT/VICE PRESIDENT

Form of order to be used where the witness is required to attend and give evidence
and also produce documents

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2. The summons to appear is to be served personally on [insert name and address of the witness] to attend and give evidence and produce the documents at the Victorian Civil and Administrative Tribunal at [insert address of Tribunal] at am/pm on [insert date of hearing].

[Insert name of judicial member]
PRESIDENT/VICE PRESIDENT

Form of order to be used where personal attendance of the witness is not required

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2. The summons to appear is to be served personally on [insert name and address of the witness] to attend and produce the documents at the Victorian Civil and Administrative Tribunal at [insert address of Tribunal] at _____ am/pm on [insert date of hearing].
3. The witness, [insert name of the witness] is excused from personal attendance under this summons to appear provided that the witness delivers the documents identified in the summons to the principal registrar by [insert date by which the documents must be delivered].

[Insert name of judicial member]
PRESIDENT/VICE PRESIDENT